



Student Assessment Information

There are no specific entry requirements or pre-requisites so no prior experience is required.

Students who have an identified language/literacy or other learning need or have physical limitations or a disability, should inform the RTO upon enrolment or before course commencement so that the appropriate support can be arranged for.

All assessments will be conducted in English and the assessment methods include:

Performance Evidence

The Student must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role.

Students will be placed into pairs and will conduct practical assessment tasks on each other with one conducting the task first, then swapping roles to allow the other student to do the task.

The trainer will set up pairs and arrange the necessary equipment, first aid products/supplies and classroom setup. It will be conducted in the classroom. The trainer will demonstrate the required task. Then the students will have a short period of time to practice after which you'll be required to demonstrate all steps of the task as an assessment. The task will be conducted without assistance of the trainer.

Students can have multiple attempts at each task if required.

Knowledge Evidence

The Student must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role.

For Blended Delivery courses where students do pre-learning, Students are required to complete the online theory assessment prior to attending the course.

Five or ten knowledge questions will also be completed in the classroom; this will help to verify participants understanding of the CPR and First Aid requirements and confirm that the pre-course theory assessment is the participants own work.

Students are to fill in all circles that are correct as the answer. If they need to change an answer, they simply cross the incorrect circle and fill in another one that they think is correct, e.g. . This is based on the first attempt and must occur before marking commences. A hundred percent mark is required for the five or ten first aid questions. You will be given up to two attempts as the questions were already answered by you during your online assessment, so you will be familiar with them. This will help verify that the online assessment was completed by your own efforts. Failure to achieve 100% result by the second attempt will mean expulsion from the class and forfeiture of any payments made. For Students with special needs, ensure that you have discussed the matter with the Trainer before commencing so that correct support can be provided as best as possible.

Students can reattempt the questions that were answered incorrectly. You should now circle the actual letters of A B C D to clearly indicate the second attempt as being different from the first.

For Non-Blended Delivery courses the theory assessment is completed in class time with the subject matter workbook provided on the day of the course. The theory will be assessed at the conclusion of the course.

Oral questions will be asked throughout the day to help demonstrate the Student's clear understanding of all topics covered in the course.



Assessment Conditions

Skills must be demonstrated working individually as the first aider using industry-validated scenarios and simulations.

Students will be split into two groups for the scenarios. One to three scenarios per student will be undertaken. (Number of scenarios is based on which HLTAID unit is being assessed) Half the class as individuals will be assigned roles as casualty with a specified problem requiring first aid assistance. During this period the other half of the class who will play the role of first aider have left the classroom.

Upon re-entry to the class, the first aiders will approach their assigned casualty and go through the whole first aid process. Once the first student has successfully demonstrated the correct procedure for dealing with the first aid scenario, roles will be reversed and new scenarios assigned for the second student to demonstrate the correct procedure.

Foundation Skills

The Learner will need to meet the required ACSF levels and Foundation Skills requirements (language, literacy, numeracy and employment skills) that are essential to performance to successfully complete the course.

For example, during a first aid scenario you'll need to demonstrate how to:

- Seek assistance from emergency response services
- Provide an accurate verbal and/or written report of a first aid incident
- Accurately convey incident details to emergency response services
- Participate in debriefing with a supervisor

Certification

The Student is required to satisfactorily complete all aspects of the training course in order to achieve competency and be issued with the relevant Statement of Attainment.

It is important to note that the HLTAID competency standards do require a level of physical ability to meet the evidence requirements for assessment. Students must be able to perform at least 2 minutes of uninterrupted CPR on an adult manikin placed on the floor. Note that there will be at least 6 minutes worth of extensive practice, assessment and scenario based CPR on the floor. These standards relate to the level of performance required to provide resuscitation and respond to an emergency situation where there may be risk to life. (This paragraph only applicable to Students who will be participate in learning CPR)

If a student has been found not-yet-satisfactory in any of the assessments, the student has the opportunity to re-sit their written or practical assessment. Details of reassessment process can be discussed with the RTO.

Where a Student does not have the ability to perform resuscitation and/or any first aid/asthma/anaphylaxis task to the performance standard it is not appropriate to issue a statement of attainment to Students who are unable to meet the assessment requirements. In this case, the RTO will provide the Student with a non-accredited **certificate of attendance**, or similar, as an indication of their participation in the course.